

**Dana Clark, Lead Person / Principal  
David Block, Business Administrator**

---

**65 West Demarest Ave  
Englewood, New Jersey 07631**

**Phone: 201-569-9765  
Fax: 201-568-9576**

**WEDNESDAY, SEPTEMBER 20, 2023  
6:00 P.M. WORK SESSION / 7:00 P.M. REGULAR MEETING MINUTES**

**CALL TO ORDER BY PRESIDENT: 7:07pm**

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Star Ledger and posted upon the front door of the Englewood on the Palisades Charter School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL	<input type="checkbox"/> P <input type="checkbox"/> Judy Khan, President	<input type="checkbox"/> Abs <input type="checkbox"/> Felise Matlock, Vice-President
	<input type="checkbox"/> P <input type="checkbox"/> Aree Booker	<input type="checkbox"/> Abs <input type="checkbox"/> Glenn Coley
	<input type="checkbox"/> P <input type="checkbox"/> Christopher McEvilly	
	<input type="checkbox"/> P <input type="checkbox"/> Dana Clark, Lead Person	<input type="checkbox"/> P <input type="checkbox"/> David Block, SBA/BS

**Flag Salute**

**Swearing in of New Board of Trustee Member, Mr. Christopher McEvilly**

**Open Public Comment:**

**Teacher Comment:**

**OLD BUSINESS:**

**NEW BUSINESS:**

**Educational Report by Lead Person / Principal Ms. Dana Clark (Attachment #1)**

INSTRUCTIONAL REPORT:

RECOMMENDATIONS OF THE LEAD PERSON / PRINCIPAL:

**B. Personnel**

B1. RESOLUTION TO APPROVE STAFF FOR 2023-2024 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter “Board”) recognizes its responsibility to have highly qualified staff hired for the school year; and

WHEREAS, the Board has reviewed the recommendations of Ms. Clark, Lead Person; and

WHEREAS, the Board agrees with the recommendations as each staff member has met acceptable standards and possess the appropriate certification;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that the listed staff be contracted at the corresponding salaries for the 2023 –2024 school year. (**Attachment #3**):

Samantha Gerson	School Counselor	\$60,991
Julie DeNardo	Elementary School Teacher	\$60,669
David Goldman	Elementary School Teacher	\$59,017
Anthony Natale	School Safety Officer	\$35/hr 4hrs/day

*Motion* J. Khan

*Second* A. Booker

Roll Call:

Y Judy Khan, President   Abs Felise Matlick, Vice-President   Y Aree Booker  
Abs Glenn Coley   Y Christopher McEvilly

B2. RESOLUTION TO APPROVE THE 2023-2024 THREAT ASSESSMENT TEAM

Motion by J. Khan, Seconded by A. Booker, on recommendation of the Lead Person to approve the establishment of the 2023-2024 Threat Assessment Team with the following members:

Dana Clark   Sara Welish   Jeff Telep   Darrin Williams   Samantha Gerson

Roll Call:

Y Judy Khan, President   Abs Felise Matlick, Vice-President   Y Aree Booker  
Abs Glenn Coley   Y Christopher McEvilly

## **C. Financial**

### **C1. APPROVAL OF MONTHLY FINANCIAL REPORTS**

Motion by J. Khan, Seconded by A. Booker, BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES, to approve the following (**Attachment #4**)

Bill's List for FY24

Roll Call:

☐Y\_\_\_ Judy Khan, President    ☐Abs\_\_\_ Felise Matlick, Vice-President    ☐Y\_\_\_ Aree Booker  
☐Abs\_\_\_ Glenn Coley                      ☐Y\_\_\_ Christopher McEvilly

## **D. Additional Reports and Discussion:**

### **D1. RESOLUTION TO APPROVE THE 2022-2023 ENGLEWOOD ON THE PALISADES CHARTER SCHOOL ANNUAL REPORT**

WHEREAS, the Board of Trustees has reviewed the 2022 - 2023 Annual Report as prepared by the Director; and

WHEREAS, the Board of Trustees finds the Report to be a factual and accurate depiction of the 2022 - 2023 school year at Englewood on the Palisades Charter School;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that the Annual Report is accepted and approved. (**Attachment #5**)

*Motion* \_\_\_J. Khan\_\_\_

*Second* \_\_\_A. Booker\_\_\_

Roll Call:

☐Y\_\_\_ Judy Khan, President    ☐Abs\_\_\_ Felise Matlick, Vice-President    ☐Y\_\_\_ Aree Booker  
☐Abs\_\_\_ Glenn Coley                      ☐Y\_\_\_ Christopher McEvilly

### **D2. RESOLUTION TO APPROVE THE MEMORANDUM OF AGREEMENT BETWEEN THE ENGLEWOOD ON THE PALISADES CHARTER SCHOOL AND LOCAL LAW ENFORCEMENT**

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter "Board") recognizes its responsibility to ensure a safe environment for all staff and students; and

WHEREAS, the charter school is responsible for annually renewing the formal agreement with the Bergen County Prosecutors Office and the Englewood Police Department

WHEREAS, the Board of Trustees has reviewed the Memorandum of Agreement;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that the Agreement be approved and become part of the standard policies and procedures effective immediately.

*Motion*   J. Khan  

*Second*   A. Booker  

Roll Call:

  Y   Judy Khan, President    Abs  Felise Matlick, Vice-President    Y  Aree Booker  
 Abs  Glenn Coley                  Y   Christopher McEvelley

## **E. POLICY**

### **E1. APPROVAL OF FINAL READING OF POLICIES**

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter “Board”) has been presented with the following policies (**Attachment #6**):

Harassment, Intimidation, and Bullying  
Chapter 27 Emergency Virtual or Remote Instruction Plan

WHEREAS, this policy is aligned with the values of Englewood on the Palisades Charter School and recommendations of the New Jersey School Boards Association; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that the attached policies are approved for final reading.

*Motion*   J. Khan  

*Second*   A. Booker  

Roll Call:

  Y   Judy Khan, President    Abs  Felise Matlick, Vice-President    Y  Aree Booker  
 Abs  Glenn Coley                  Y   Christopher McEvelley

### **E2. APPROVAL OF FIRST READING OF POLICIES**

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter “Board”) has been presented with the following policies (**Attachment #7**):

Attendance, Absences, and Excuses

WHEREAS, this policy is aligned with the values of Englewood on the Palisades Charter School and recommendations of the New Jersey School Boards Association; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that the attached policies are approved for first reading.

*Motion*   J. Khan  

*Second*   A. Booker  

Roll Call:

  Y   Judy Khan, President    Abs  Felise Matlick, Vice-President    Y  Aree Booker  
 Abs  Glenn Coley                  Y   Christopher McEvelley

**Open Public Forum:**

**Board Comments:**

**Announcement**

The next Board of Trustees meeting is scheduled for Wednesday, October 18, 2023 at 6:00 pm

**Adjourn**

Motion by J. Khan, Seconded by A. Booker, to adjourn at 8:09pmpm.

Ayes\_\_3\_\_ Nays\_\_0\_\_